



**MOUNTAINSIDE VILLAGE APPROVED BUILDER APPLICATION PACKET**

**Approved Builder Application**

**Instructions:** Please complete this application form, and provide all attachments as requested.

You will NOT have Approved Builder status with Mountainside Village until your application has been approved. You are required to show a record of high quality construction, demonstrate a working understanding of high performance building standards and meeting client expectations. Please note that your approved builder status may be revoked if the projects you work on in Mountainside Village do not demonstrate compliance with the Mountainside Village Builder Agreement.

1. PERSONAL INFORMATION: \_\_\_\_\_  
*NAME OF CONTRACTOR/ COMPANY*

\_\_\_\_\_

<i>BUSINESS TELEPHONE</i>	<i>CELL PHONE</i>	<i>EMAIL ADDRESS</i>
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\_\_\_\_\_

*COMPANY WEBSITE ADDRESS (IF APPLICABLE)*

\_\_\_\_\_

*PHYSICAL ADDRESS (NUMBER, STREET, APT)*

\_\_\_\_\_

*MAILING ADDRESS, IF DIFFERENT FROM ABOVE (NUMBER, STREET, APT)*

2. LICENES STATUS: Are you a licensed contractor in the state of Idaho?  NO  YES

If yes, license number/ expiration date: \_\_\_\_\_

How many employees do you employ? \_\_\_\_\_

Gross building/ volume per year: \_\_\_\_\_

3. WORKER'S COMPENSATION:

Account #/ Expiration: \_\_\_\_\_



4. PROOF OF LIABILITY INSURANCE:

Carrier/ Policy #: \_\_\_\_\_

*Applicants are required to obtain a Certificate of Insurance, signed by an authorized agent or employee of the insurance provider.*

5. BANKING/ VENDOR REFERENCES: \_\_\_\_\_  
*NAME/ LOCATION OF BANK*

List three vendors/ credit references, including vendor's NAME, ADDRESS, and PHONE #:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

6. SHORT ANSWER: Please answer the following questions in a typewritten format and attach to this application.

- a. List pertinent “High Performance Building” training and experience. Please supply the name(s) of the classes/ courses attended. *It is important to provide complete and accurate information about previous education accomplishments and related experience.*
- b. What are your areas of construction expertise? Owner/builder, single family, multifamily, modular, commercial?
- c. Please attach at least three references, including phone numbers of projects in the past two years. Location/ addresses of these projects, along with the prior consent of the owners, would be helpful so that we may look at them. Photos of your projects are welcome. We encourage at least one letter of recommendation from a previous client.

I have read, understand and agree to the current Mountainside Village Builder Agreement.

\_\_\_\_\_  
*Contractor Signature*

\_\_\_\_\_  
*Date*